## ECU WORLDWIDE LANKA (PRIVATE) LIMITED

Accounts for the Year Ended 31st December 2018

Tudor V. Perera L. Co. Chartered Accountants, Colombo.

## TUDOR V. PERERA & Co.

**Chartered Accountants** 

Telephone: 011 2828749 / 011 2828759

Fax : 011 2768448

: tudorv@sltnet.lk

No. 296/20, Shanthi Mawatha, High Level Road, Kirulapone, Colombo 06.

# INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF ECU WORLDWIDE LANKA (PRIVATE) LIMITED. Report on the audit of the financial statements

### **Opinion**

We have audited the financial statements of ECU Worldwide Lanka (Private) Limited, which comprise the statement of financial position as at 31<sup>st</sup> December 2018, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements give a true and fair view of the financial position of the Company as at 31<sup>st</sup> December 2018 and of its financial performance and its cash flows for the year then ended in accordance with Sri Lanka Financial Reporting Standards for Small and Medium Sized Entities (SLFRSs for SMEs).

### **Basis for Opinion**

We conducted our audit in accordance with Sri Lanka Auditing Standards (SLAuSs). Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Company in accordance with the Code of Ethics issued by CA Sri Lanka (Code of Ethics) and we have fulfilled our other ethical responsibilities in accordance with the Code of Ethics. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Responsibilities of management and those charged with governance for the financial statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with Sri Lanka Financial Reporting Standards for Small and Medium Sized Entities (SLFRSs for SMEs), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.

## Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SLAuSs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Partners: S.M.N.L. Senanayake, B.Sc. (Pub.Admin), FCA Mrs. B.A.R.W. Senanayake, FCA B.A. Kapila Ariyatilaka, ACA S.M. Deshapriya Senanayake, ACA, ACMA (UK)

M.T. Lantra



As part of an audit in accordance with SLAuSs, we exercise professional judgment and maintain professional skepticism throughout the audit.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

## Report on other legal and regulatory requirements

As required by section 163 (2) of the Companies Act No. 07 of 2007, we have obtained all the information and explanations that were required for the audit and, as far as appears from our examination, proper accounting records have been kept by the Company.

TUDOR V. PERERA & CO.
Chartered Accountants

Colombo.

Date: 28. 5. 2019

### ECU WORLDWIDE LANKA (PRIVATE) LIMITED STATEMENT OF FINANCIAL POSITION

As at 31st December,			
ASSETS		2018	2017
Non Current Assets	Notes	Rs. Cts.	Rs.
Property, Plant and Equipment			165.
Investment	3	2,590,588.95	3,113,057
	4	5,000,000.00	15,967,398
Current Assets		7,590,588.95	19,080,455
Trade and Other Receivables			12,000,433
Amounts Due from Related Parties	5	160,660,882.93	120,793,456
Current Tax Assets	6	12,874,702.13	10,930,834
Cash and Cash Equivalents	7	2,729,580.15	10,750,654
and Cash Equivalents	8	1,485,476.77	20,076,562
Total Assets		177,750,641.98	151,800,852
		185,341,230.93	170,881,307
EQUITY AND LIABILITIES			
Stated Capital			
Retained Earnings	9	1,000.00	1,000
Total Equity		86,803,088.29	63,528,408
····· Zquity		86,804,088.29	63,529,408
Non Current Liabilities			03,327,400
Non Interest Bearing Borrowings			
Retirement Gratuity Obligation	10	1,325,000.00	1,325,000
July Congation		2,305,898.00	1,647,520
Current Liabilities		3,630,898.00	2,972,520
Trade and Other Payables			-,,,,,,,,
Current Tax Liability	11	89,185,808.29	92,958,234
Bank Balance Overdrawn	7	•	6,238,703
	8	5,720,436.35	5,182,442
Total Equity and Liabilities		94,906,244.64	104,379,379
		185,341,230.93	170,881,307
			,,,,,,,,,,

Figures in brackets indicate deductions.

The significant Accounting Policies and Notes from pages 5 to 11 form an integral part of these Financial

It is certified that these Financial Statements have been prepared in compliance with the requirements of Companies Act No. 07 of 2007. ANKA

Finance Officer

The Board of directors is responsible for the preparation and presentation of these Financial Statements.

Signed for and on behalf of the Board.

Colombo

Director

Colombo 5.2019

## ECU WORLDWIDE LANKA (PRIVATE) LIMITED STATEMENT OF COMPREHENSIVE INCOME

For the Year Ended 31st December,			
	Notes	2018 Rs. Cts.	2017 Rs.
Revenue	12	372,713,113.62	416,715,875
Cost of Sales		(306,425,518.67)	(347,422,406)
Gross Profit		66,287,594.95	69,293,469
Other Income	13	9,342,739.56	5,922,874
Administration Expenses	-	(48,110,494.70)	(42,329,132)
Profit from Operations	14	27,519,839.81	32,887,210
Net Finance Income	15	2,448,282.23	2,005,886
Profit Before Taxation		29,968,122.04	34,893,096
Taxation	16	(6,693,442.00)	(9,971,827)
Net Profit after Taxation	-	23,274,680.04	24,921,269

Figures in brackets indicate deductions.

The significant Accounting Policies and Notes from pages 5 to 11 form an integral part of these Financial Statements.



## ECU WORLDWIDE LANKA (PRIVATE) LIMITED STATEMENT OF CHANGES IN EQUITY

For the Year Ended 31st December 2018

	Stated <u>Capital</u> Rs. Cts.	Retained <u>Earnings</u> Rs. Cts.	<u>Total</u> Rs. Cts.
Balance as at 1st January 2017	1,000.00	40,143,669.83	40,144,669.83
Profit for the Year		24,921,269.42	24,921,269.42
Dividends Paid		(1,536,531.00)	(1,536,531.00)
Balance as at 31st December 2017	1,000.00	63,528,408.25	63,529,408.25
Profit for the Year	-	23,274,680.04	23,274,680.04
Balance as at 31st December 2018	1,000.00	86,803,088.29	86,804,088.29

Figures in brackets indicate deductions.

The significant Accounting Policies and Notes from pages 5 to 11 form an integral part of these Financial Statements.



## ECU WORLDWIDE LANKA (PRIVATE) LIMITED STATEMENT OF CASH FLOWS

For the Year Ended 31st December,		
	<u>2018</u>	2017
Cash Flows from Operating Activities	Rs.	Rs.
Profit / (Loss) for the Year		
Adjustments for:	29,968,122	34,893,096
Interest Income		
Disposal Loss of Fixed Assets	(2,448,282)	(2,005,886
Gratuity Provision		343,440
Depreciation	658,378	121,592
Operating Profit before Working Capital Changes	1,236,819	1,008,297
	29,415,036	34,360,540
Increase in Trade and Other Receivable		
Increase in Amounts Due from Related Parties	(39,867,427)	(41,193,905
Increase in Trade and Other Payable	(1,943,869)	(2,168,772
Cash Generated from Operations	(3,772,425)	33,053,515
Income Tax Paid	(16,168,685)	24,051,378
Withholding Tax Paid	(12,183,440)	(7,643,352)
Economic Service Charges Paid	(93,065)	(7,043,332)
Net Cash Flow from One of	(3,385,220)	(921,543)
Net Cash Flow from Operating Activities	$\frac{(31,830,410)}{(31,830,410)}$	15,486,483
Cash Flows from Investing Activities	(= 1,000,110)	13,460,483
Acquisition of Property, Plant and Equipment		
Interest Income	(714,350)	(3,536,545)
Withdrawal of Fixed Deposits	2,448,282	2,005,886
Investment in Fixed Deposits	10,967,398	_
Net Cash Flow from Investing Activities		(967,398.12)
	12,701,330	(2,498,058)
Cash Flows from Financing Activities Dividend Paid		
		(1.526.521)
Net Cash Flow from Financing Activities		(1,536,531)
Net Increase / (Decrease) in Cash and Cash Equivalents		(1,536,531)
Cash and Cash Equivalents at the Beginnings the Year	(19,129,080)	11,451,894
Cash and Cash Equivalents at the Beginnings the Year		3,442,226
Cash and Cash Equivalents at the End of the Year (Note -	(4,234,960)	14,894,120
loto A	(71,200)	14,054,120
ote - A		
Cash and Cash Equivalents		
latton National Bank PLC - A/C No. 115010127280	(E 720 12C)	
atton National Bank PLC - A/C No. 115020247323	(5,720,436)	(5,182,442)
landard Chartered Bank PLC - A/C No. 02-1527843-02		16,498,537
ommercial Bank PLC - A/C No. 1190049684	21,016	21,016
ommercial Bank PLC - A/C No. 1190049881	186,421	999,850
ash in Hand	16,754	2,381,494
	1,049,164	175,665
	(4,234,960)	14,894,120

Figures in brackets indicate deductions.

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The significant Accounting Policies and Notes from pages 5 to 11 form an integral part of these Financial Perere

For the Year Ended 31st December 2018

#### 1. Corporation Information

#### 1.1 General

ECU Worldwide Lanka (Private) Limited is a limited liability Company incorporated and domiciled in Sri Lanka. The registered office and the principal place of business of the Company are located at No. 57, W. A. D. Ramanayake Mawatha, Colombo 02.

### 1.2 Principal Activities and Nature of Operations

During the year, the principal activity of the company was international freight forwarding.

## 1.3 Parent Enterprise and Ultimate Parent Enterprise

The Company's shares are held by ECU International Far East Limited and Mr. Ernest Maximus Rathna Egodawattage.

#### 2. General

### 2.1 Basis of Preparation

The Financial Statements have been prepared on a historical cost basis. The Financial Statements are presented in Sri Lankan Rupees. The preparation and presentation of these Financial Statements is in compliance with the Companies Act No. 07 of 2007.

### 2.1.1 Statement of Compliance

The Financial Statements of ECU Worldwide Lanka (Pvt) Ltd. have been prepared in accordance Sri Lanka Financial Reporting Standards for Small and Medium Sized Entities (SLFRSs for SMEs).

### 2.2 Summary of Significant Accounting Policies

### 2.2.1 Foreign Currency Translation

The financial statements are presented in Sri Lankan rupees, which is the company's functional and presentation currency. Transactions in foreign currencies are initially recorded at the functional currency rate ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are retranslated at the functional currency rate of exchange ruling at the reporting date. All differences are taken to profit or loss. Non monetary items that are measured in terms of historical cost in a foreign currency are translated using the exchange rates as at the dates of the initial transactions. Non monetary items measured at fair value in a foreign currency are translated using the exchange rates at the date when the fair value was determined.

#### 2.2.2 Taxation

#### **Current Taxes**

The provision for income tax is based on the elements of income and expenditure as reported in the financial statements and computed in accordance with the provisions of the relevant tax legislations.



For the Year Ended 31st December 2018

## 2.2.3 Cash and Cash Equivalents

Cash and cash equivalents are defined as cash in hand, demand deposits and short term highly liquid investments, readily convertible to known amounts of cash and subject to insignificant risk of changes in value.

For the purpose of cash flow statement, cash and cash equivalents consist of cash in hand and deposits in banks. Investments with short maturities i.e. three months or less from the date of acquisition are also treated as cash equivalents.

## 2.2.4 Property, Plant and Equipment

Property, plant and equipment is stated at cost, excluding the costs of day to day servicing, less accumulated depreciation and accumulated impairment in value. Such cost includes the cost of replacing part of the plant and equipment when that cost is incurred, if the recognition criteria are met.

Depreciation is calculated on a straight line basis over the useful life of the assets from the date of purchase. The asset' residual values, useful lives and methods of depreciation are reviewed, and adjusted if appropriate, at each financial year end.

Useful lives of the assets is estimated as follows.

Computer and Accessories

Office Equipment

Over 4 Years

Furniture and Fittings

Over 5 Years

Motor Vehicles

Electrical Equipment

Over 5 Years

Over 5 Years

## 2.2.5 Intangible Assets

### Computer Software

Acquired computer software licenses are capitalized on the basis of the costs incurred to acquire and bring to use the specific software. These costs are amortized over their estimated useful life of 5 years. Costs associated with maintaining computer software programs are recognized as an expense as incurred. Intangible assets acquired separately are measured on initial recognition at cost. Following initial recognition, intangible assets are carried at cost less any accumulated amortization and any accumulated impairment losses. Internally generated intangible assets, are not capitalized and expenditure is reflected in the statement of comprehensive income in the year in which the expenditure is incurred.

The useful lives of intangible assets are assessed to be either finite or indefinite. Gains or losses arising from derecognition of an intangible asset are measured as the difference between the net disposal proceeds and the carrying amount of the asset and are recognized in the statement of comprehensive income when the asset is derecognised.

### 2.2.6 Provisions

Provisions are recognized when the company has a present obligation (legal or constructive) as a result of a past event, where it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

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For the Year Ended 31st December 2018

### 2.2.7 Impairment of Non Financial Assets

The Company assesses at each reporting date whether there is an indication that an asset may be impaired. If any such indication exists, or when annual impairment testing for an asset is required, the company makes an estimate of the asset's recoverable amount. An asset's recoverable amount is the higher of an asset's or cash-generating unit's fair value less costs to sell and its value in use and is determined for an individual asset, unless the asset does not generate cash inflows that are largely independent of those from other assets or groups of assets. Where the carrying amount of an asset exceeds its recoverable amount, the asset is considered impaired and is written down to its recoverable amount.

### 2.2.8 Revenue Recognition

Revenue is recognized to the extent that it is probable that the economic benefits will flow to the company and the revenue and associated costs incurred or to be incurred can be reliably measured. Revenue is measured at the fair value of the consideration received or receivable net of trade discounts and sales taxes. The following specific criteria are used for the purpose of recognition of revenue.

#### a) Rendering of Services

Revenue from rendering of services is recognized in the accounting period in which the services are rendered or prepared.

#### b) Interest

Interest is recognised on a time proportion basis that takes in to account the effective interest rate on asset.

#### c) Others

Other income is recognized on an accrual basis.



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## ECU WORLDWIDE LANKA (PRIVATE) LIMITED NOTES TO THE FINANCIAL STATEMENTS

As at 31st December,

			•
. Property, Plant and Equipment			
Cost	<u>2017</u>	Additions	<u>2018</u>
	Rs. Cts.	Rs. Cts.	Rs. Cts.
Computers and Accessories	2,101,984.63	605,350.00	2,707,334.6
Office Equipment	352,849.46	32,500.00	385,349.4
Furniture and Fittings	2,593,853.00	76,500.22	2,670,353.2
Motor Vehicles	656,630.00		656,630.0
Electrical Equipment	940,442.46	San Carlo San Ca	940,442.4
Total .	6,645,759.55	714,350.22	7,360,109.7
		Charge for	
	<u>2017</u>	the Year	2018
Depreciation	Rs. Cts.	Rs. Cts.	Rs. Cts.
Computers and Accessories	2,084,206.56	216,400.00	2,300,606.5
Office Equipment	115,443.89	86,112.36	201,556.2
Furniture and Fittings	665,400.27	622,201.75	1,287,602.0
Motor Vehicles	254,899.17	131,326.00	386,225.1
Electrical Equipment	412,752.33	180,778.49	593,530.8
Total	3,532,702.22	1,236,818.60	4,769,520.8
Written Down Value	3,113,057.33	-,,	2,590,588.9
Investment			
Fixed Deposits - A/C No - 115031070202		5,000,000.00	5,000,000
Fixed Deposits - A/C No - 3190049908		_	5,483,699
Fixed Deposits - A/C No - 3190049909			5,483,699
	_	5,000,000.00	15,967,398
Trade and Other Receivables			
Trade Debtors - Associate Companies		109,079,833.40	11 717 655
Other		49,222,043.36	41,747,655
Provision for Doubtful Debts			66,752,850
		(9,501,169.12)	(6,568,961
Advances and Prepayments		148,800,707.64	101,931,544
Accrued Income		5,350,306.75	8,457,457
Deposits		6,021,890.43	
Margin Money with Bank		(304,613.87)	9,575,460
Staff Loans		500,000.00	500,000
Salary Advances		194,931.00	178,203
odiary Advances		97,660.98	150,791



160,660,882.93

120,793,456

As at 31st December,	-		
		2010	
		2018	2017
6. Amounts Due from Related Parties		Rs. Cts.	Rs.
All Cargo Logistics Lanka (Pvt) Ltd		12 07 4 702 42	
		12,874,702.13	10,930,83
		12,874,702.13	10,930,834
7. Current Tax Assets / (Liability)			
Balance as at the Beginning of the Voor		// 000	
Less: Income Tax Payments Made for 2016/2017		(6,238,703.09)	( , - , , , ,
Less: Economic Service Charges Paid		7,115,891.06	4,375,352
Add: Previous Year Over / (Under) Provision		1,521,654.25	
		(1,416,945.00)	
Add Provision C. d. M.		981,897.22	(456,419
Add: Provision for the Year		(5,276,497.00)	(0.071.927
		(4,294,599.78)	(9,971,827)
Less:Self Assessment Payments Made During the Year			
Less. Economic Service Charges Paid		5,067,549.00	3,268,000
Less: Withholding Tax Deducted		1,863,565.75	921,543
Balance as at the End of Year		93,065.18	
		2,729,580.15	(6,238,703)
8. Cash and Cash Equivalents			
Favorable Balances			
Hatton National Bank PLC - A/C No. 115020247323		212 121	
Commercial Bank PLC - A/C No. 1190049684		212,121.39	16,498,537
Commercial Bank PLC - A/C No. 1190049881		186,421.44	999,850
Standard Chartered Bank PLC - A/C No. 02-1527843-02		16,754.03	2,381,494
Main Cash		21,016.00	21,016
Petty Cash		999,163.91	170,233.00
		50,000.00	5,432
		1,485,476.77	20,076,562
Unfavorable Balances			
Hatton National Bank PLC - A/C No. 115010127280		5,720,436.35	5,182,442
Stated Canital		5,720,436.35	5,182,442
Stated Capital			3,102,442
Nun	ıber		
Issued and Fully Paid Ordinary Shares	100	1,000.00	1.000
	100	1,000.00	1,000
	===	1,000.00	1,000
Non Interest Bearing Loans and Borrowings			
ECU International Far East Limited			
	=	1,325,000.00	1,325,000
Trade and Other Payables			Salvania Maria de La companya de la
- mpanies		5,185,921.66	6,855,850
- Others		(50,881,744.13)	(30,314,202)
Other Perekt-	Legis T	(45,695,822.47)	(23,458,352)
Other Payable		133,581,085.99	
Accrued Income		,201,000,77	113,229,211
Economic Service Charges Payable		992,254.00	2,879,084
		774,434.00	_
Provision for Compensation	_	308,290.77 89,185,808.29	308,291 92,958,234

For the Year Ended 31st December,		
	2018	2017
12. Revenue	Rs. Cts.	Rs.
Export Income	215,719,568.48	237,775,605
Import Income	156,993,545.14	178,940,270
	372,713,113.62	416,715,875
13. Other Income		
Management Fee	1,873,872.00	1 072 072
Exchange Gain		1,873,872
Other Income	7,451,502.99	4,027,941
	<u>17,364.57</u> 9,342,739.56	21,061 5,922,874
14. Profit from Operations		2,222,074
Profit from operations is stated after charging all exp	enses including the following:	
Audit Fees	136,325.26	119,025
Depreciation	1,236,818.60	1,008,297
Staff Cost (Note 14.1)	21,359,491.30	16,562,648
Note (14.1)		
Staff Cost		
Staff Salaries	14,273,270.00	11 426 164
Staff Allowances	3,422,559.00	11,426,164
Contributions to Employees' Provident Fund	1,707,147.44	2,183,285
Contributions to Employees' Trust Fund	426,812.86	1,281,259
Staff Bonus	1,020,000.00	320,318
Staff Welfare	509,702.00	925,578
	21,359,491.30	426,044 16,562,648
15 Not Einen I	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	10,302,040
15. Net Finance Income Interest on Deposit		
interest on Deposit	2,448,282.23	2,005,886
	2,448,282.23	2,005,886
6. Income Tax Expenses		
Provision for the Year	(5,276,497.00)	(9,971,827)
Previous Year Over / (Under) Provision	(1,416,945.00)	(2,2/1,02/)
Deemed Dividend Tax	(-, -20, 710,00)	-
	(6,693,442.00)	(9,971,827)



Year Ended 31st December 2018

### 17 Related Party

## 17.1. Transactions with Key Management Personnel

17.1.1. The Compensation of KMPs

For the Year Ended 31st December	2018		20	)17	
	Executive Directors Rs. '000	Non- Executive Directors Rs. '000	Executive Directors Rs. '000	Non- Executive Directors Rs. '000	
Short-term employment benefit	Nil	Nil	Nil	Nil	
Post-employment benefit - Defined Benefit Plans	Nil	Nil	Nil	Nil	
Loans given to Key Management Personnel during the year (Other long-term benefits)	Nil	Nil	Nil	Nil	
Termination benefits	Nil	Nil	Nil	Nil	
Share-based payment benefits	Nil	Nil	Nil	Nil	

### 17.2. Dealings with Related Parties

Name of the Company and Relationship	Common Directors	Nature of Transaction	Amount of Outstanding Balances / Amount of the Transaction (Rs.)
ECU International Far East Limited	Nil	Long Term loan	(1,325,000.00)

- Credit balances are noted within brackets
- 17.3. The Board of Directors confirm that the related party transactions were made on terms equivalent to those that prevail in arm's length transactions are made only if such terms can be substantiated and all relevant transactions which needed disclosure been disclosed above and there are no related party transactions other than those disclosed above.
- 18. <u>Capital Commitments</u>

No known Capital Commitments were exist as at the reporting date.

19. Contingencies

No known contingent liabilities exist as at the Reporting date.

20. Events After the Reporting Period

There have been no material events occurring after the reporting date that require adjustments or disclosures in the financial statements.

#### 21. Existing Shareholdings (Voting)

Name	As at 31.12.2018	As at 31.12.2017
ECU International Far East Ltd	40	40
Ernest Maximus Rathna Egodawatte	60	60



## ECU WORLDWIDE LANKA (PRIVATE) LIMITED DETAILED SCHEDULES TO THE FINANCIAL STATEMENTS

For the Year Ended 31st December,

			2018
1.	Revenue		Rs. Cts.
	Export Income		As. Cts.
	Operational Revenue		213,547,602.70
	Operational Revenue - GP Adjustment		1,873,030.26
	Export Clearance Income		110,542.38
	Export Transport Income		188,393.14
			215,719,568.48
			210,712,000.10
	Import Income		
	Operational Revenue		153,822,523.62
	Operational Revenue - GP Adjustment		2,483,992.03
	Import Clearance Income		536,127.73
	Export Transport Income		150,901.76
			156,993,545.14
		•	100,550,010.114
	Total		372,713,113.62
		2018	2017
2.	Cost of Sales	Rs. Cts.	Rs.
	Operational Costs - Export	167,481,283.09	167,789,326.31
	Operational Costs - GP Adjustment Export	11,659,809.11	37,140,788.62
	Transport - Export	6,174,137.46	5,435,362.52
		185,315,229.66	210,365,477
		100,010,000	210,303,477
	Operational Costs - Import	95,265,164.59	119,390,236
	Operational Costs - GP Adjustment Import	23,972,118.74	15,466,463
	Transport - Import	1,475,234.47	1,603,345
	Clearance	397,771.21	596,884
		121,110,289.01	137,056,928
	Total	306,425,518.67	347,422,406
3.	Administration Expenses		
	Staff Salaries and Wages	14,273,270.00	11,426,164
	Contribution to Employees' Provident Fund	1,707,147.44	1,281,259
	Contribution to Employees' Trust Fund	426,812.86	320,318
	Staff House Rent Allowance	1,189,650.00	642,000
	Staff Vehicle / Conveyance Allowance	3,422,559.00	2,183,285
	Sales Incentive	1,466,324.00	1,382,074
	Travel Leave	152,544.00	138,672
	Gratuity	658,378.00	169,313
	Staff Training Expense		55,700
	Bonus	1,020,000.00	925,578
	Staff Welfare Expenses	509,702.00	
	Management Fees	2,880,774.82	426,044 4. Pere 2,848,144
		1700	Colombo

## ECU WORLDWIDE LANKA (PRIVATE) LIMITED DETAILED SCHEDULES TO THE FINANCIAL STATEMENTS

For	the Year Ended 31st December,		
		2018	2017
3.	Administration Expenses (Contd)	Rs. Cts.	Rs.
	Telephone	1,445,016.19	1,761,799
	Courier Domestic	67,053.58	66,686
	Courier International	12,260.00	42,129
	Office Rent	3,364,206.65	3,057,917
	Local Travel Expenses	457,998.00	739,766
	Foreign Travel Expenses (Business)	740,157.99	908,493
	Electricity Expenses	482,397.07	348,553
	Repairs and Maintenance for Office	211,377.00	122,540
	Repairs and Maintenance for Office Equipments	30,560.00	42,000
	Repairs and Maintenance for Vehicles	79,389.00	72,764
	Repairs and Maintenance Other	622,663.60	843,334
	Professional Fees	64,750.00	226,900
	Balance Written off	29,996.62	58,600
	Donations	36,300.00	64,400
	Entertainment Expenses	832,780.00	270,787
	Advertising	615,000.00	
	Audit Fees	136,325.26	119,025
	Office Expenses	1,250,585.82	465,828
	Printing and Stationary	1,128,089.75	1,257,333
	Water Charges	-	150,598
	Provision for Doubtful Debts	2,932,208.33	3,950,000
	Insurance MTO Charges	796,063.52	792,364
	Depreciation	1,236,818.60	1,008,297
	Subscription and Membership	29,850.00	20,925
	Exchange Loss		2,992,577
	Bank Charges	230,609.30	297,729
	Outsourcing Fees	3,176,819.80	537,251
	Other Operating Expenses	15,484.00	50,840
	Medical Insurance	378,572.50	261,148
		48,110,494.70	42,329,132

